

## June 17, 2021 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held at the Administration Building and Via Zoom.com, at 6:10 p.m. on June 17, 2021.

ROLL CALL: Commissioner McDermott chaired the meeting. Commissioner Sansone and Commissioner Walsh answered present. Absent: Commissioner Lyons and Commissioner Doss. Also present Director/Secretary Jackie Iovinelli, Business Manager Jeff Murphy, Recreation Supervisor Rachell Entler, Recreation Supervisor Danette Krajewski, Facility and Athletic Manager Andrew Doss, Superintendent of Parks Ryan Russ, and Communication and Marketing Manager Adam Cumbee.

### **APPROVAL OF AGENDA:**

*Motion was made by Commissioner Sansone, seconded by Commissioner Walsh, to approve the agenda.*

*Roll Call: Ayes: Commissioner McDermott, Commissioner Walsh and Commissioner Sansone. Nays: None. Absent: Commissioners Doss and Commissioner Lyons*

### **REGULAR BOARD MEETING MINUTES:**

*Motion was made by Commissioner Walsh, seconded by Commissioner Sansone to approve the minutes of the May 20, 2021 Regular Board Meeting.*

*Roll Call: Ayes: Commissioner McDermott, Commissioner Walsh and Commissioner Sansone. Nays: None. Absent: Commissioners Doss and Commissioner Lyons*

### **REGULAR BOARD MEETING MINUTES:**

*Motion was made by Commissioner Sansone, seconded by Commissioner Walsh to approve the minutes of the June 3, 2021 Regular Board Meeting.*

*Roll Call: Ayes: Commissioner McDermott, Commissioner Walsh and Commissioner Sansone. Nays: None. Absent: Commissioners Doss and Commissioner Lyons*

**CORRESPONDENCE: None.**

**PUBLIC COMMENT: None**

### **TREASURERS REPORT:**

Treasurer Walsh reported and answered any questions.

*Motion was made by Commissioner Sansone, seconded by Commissioner Walsh to approve the disbursements for May and June 2021.*

*Roll Call: Ayes: Commissioner McDermott, Commissioner Walsh and Commissioner Sansone. Nays: None. Absent: Commissioners Doss and Commissioner Lyons*

*Motion was made by Commissioner Walsh, seconded by Commissioner Sansone to accept the financials for the close of May 2021.*

*Roll Call: Ayes: Commissioner McDermott, Commissioner Walsh and Commissioner Sansone. Nays: None. Absent: Commissioners Doss and Commissioner Lyons*

### **Maintenance Report –**

Superintendent of Parks Ryan Russ reviewed the Maintenance report and answered questions.

Superintendent Russ discussed the HVAC issues at the Roos.

Commissioner McDermott asked if we need to involve Williams architects.

Commissioner McDermott asked what the life expectancy of the units.

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### **Recreation Report –**

Recreation Department Staff reviewed their report and answered questions.

Facility and Athletic Manager Doss added about new programs, sand volleyball and the success of t-ball. Recreation Supervisor Entler added about the fourth of July event and the movies, Juneteenth, and Fourth of July.

Commissioner McDermott asked about staff time for the Juneteenth event.

Recreation Supervisor Entler updated the Board on the numbers from the pool season.

Commissioner Sansone asked if our new software can give us real time numbers.

Commissioner McDermott passed along compliments from residents on the concerts and asked if there were more.

### **Communication and Marketing Report –**

Communication and Marketing Manager Adam Cumbee reviewed his report and answered any questions.

Commissioner McDermott complimented our social media.

### **Business Report –**

Business Manager Murphy reviewed his report and answered questions.

Business Manager Murphy discussed his new report spread sheet.

### **Director's Report –**

Director Iovinelli reviewed the report and answered questions.

Director Iovinelli discussed the Hall of Fame ideas.

### **WSSRA Report**

Director Iovinelli discussed the programming is beginning to pick up.

Wacky Quacky event is being held on July 29 at our Park District Aquatic Center.

### **UNFINISHED BUSINESS:**

#### *2021/2022 Fiscal Year Operating Budget*

Director Iovinelli discussed Commissioner Walsh's questions about specific line items.

Director Iovinelli discussed full-time staff raises. She distributed a spreadsheet of the increases.

It will be put out for the public to view for 30 days. We will look to approve the Budget and Appropriations at the July Board meeting.

#### *Pocket Parks*

Director Iovinelli informed the Board Superintendent Russ and she are meeting with Hitchcock to discuss options for Reiger park and the OSLAD grant opportunity. They will discuss timelines for the OSLAD grant process.

#### *Phase I – Aquatic Center – Spray Ground*

Recreation Supervisor Entler discussed the project is out to bid. Staff were informed of increase in pricing since coming out of the Pandemic. The bids will be opened on July 14, 2021.

#### *Skate Park*

Everyone is very happy. The staff commented on the users are very respectful of the facility.

#### *Administration Building Revitalization*

Staff will take the Board on a tour of the facility at the conclusion of the meeting. Staff will present to the Board what the breakdown of the expenses were at the July Board meeting.

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### *NRPA Conference – Nashville*

Director Iovinelli needs to know who is going before the hotels fill up.

Other Matters for Discussion: None

### **NEW BUSINESS:**

#### *No Glove National Softball Tournament*

Recreation Supervisor discussed logistics. We plan on being back to a normal tournament. We are going out to bid for the shirts. There are a lot of similarities to the ways things were run in 2019. Menu will stay the same.

Commissioner McDermott asked about volunteers.

Commissioner McDermott asked if we could have the more popular shifts, beer shifts, limited to one shift.

Superintendent of Parks Russ suggested encouraging volunteers at our upcoming community event.

Commissioner McDermott suggested how to honor Larry Buckley.

Recreation Supervisor suggested who the tip jar goes to.

#### *2021/2022 Fiscal Year – Capital Improvements*

Director Iovinelli distributed an updated capital list. A discussion took place.

#### *Other Matters of Discussion*

### **PUBLIC COMMENT: None**

Motion was made by Commissioner Sansone, seconded by Commissioner Walsh to adjourn the meeting at 7:08 p.m.

Submitted by: \_\_\_\_\_ Secretary

Approved by: \_\_\_\_\_ Board of Commissioners

Approved by: \_\_\_\_\_ Board of Commissioners

Date: \_\_\_\_\_